

For and on behalf of State Bank of India, Singapore invites sealed proposal from eligible firms for the work listed below:

a) **SCOPE OF WORK:** A brief of the work scope is mentioned as under:

Publication of notification statement that the published Annual Balance Sheet, Profit & Loss Account and other information which a bank is required to publish under section 25(2) & (4) under Banking (Publication of Account) Regulation, is now available on the bank's internet website at the following link sg.statebank/about-us(indicative), in four local daily newspapers, one each published in the Malay, Chinese, Tamil and English language.

The requisite sizes for publishing of advertisement in various languages are as below;

- English : (14 cm/3 column)
- Tamil : (14 cm/3 column)
- Chinese : (14 cm/3 column)
- Malay : (14 cm/3 column)

(b) Quotation denominated in Singapore Dollar to be submitted.

(c) **Deliverable:**

- i. Publication of notification statement in four local daily newspapers, one each published in the Malay, Chinese, Tamil and English language on or before 20.08.2021.
- ii. Three complimentary copies of each of the newspaper advertisements.
- iii. Six copies of the English publication advertisements (Financial Statement copy displayed in bank's internet website) in bromide print for display at the branches.
- iv. Translation of English draft of annual balance sheet, profit and loss account and any other information to be published (provided by bank), in Malay, Chinese and Tamil along with proof reading.
- v. Translation of English draft of newspaper notification (provided by bank) in Malay, Chinese and Tamil along with proof reading.

(d) Time line for receipt of quotes: 22nd July 2021.

Details of Contact Person:

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Eligible vendors may submit the quote in sealed cover in hard copy or either through encrypted e-mail on the following address:

VP - Inspection & Audit, Quality Assurance

State Bank of India

80 Robinson Road #27-01

Singapore 068898

DID: 6228 1190 HP: 8332 0209

Mail Id: svpia@sbising.com