

“DEGAUSSING OF HARD DISKS”

Reference Number: 18SBIS20210205

Dear Vendors,

SBI Singapore invites you to submit quotation for the following:

Onsite degaussing and physical destruction of approximately 276 units Hard Disks (Server/Endpoints) as per undermentioned details:

	Number of PCs to be degaussed
Location 1	199
Location 2	28
Location 3	14
Location 4	18
Location 5	17
Total to be disposed	276

2. Scope of work:

- Take out the HDD from the PC/Laptop
- Degauss the HDD and then Physically destroy the HDD
- Take back the destroyed HDD along with the PC/Laptop/Desktop. (The Desktop/PC/Laptop has to be taken back by the vendor along with destroyed HDD).
- Provide us the total number of the degaussed HDD and Certificate of Degaussing in serial order.
- Apart from above, approximately 150 Monitors are also to be disposed.

Please quote your charges as under :

- Cost per unit HDD degaussing, physical destruction and taking back the PC / Desktop / Laptop.
- Cost per unit disposal of Monitor
- Total Cost

3. Please email your signed quote to ITTender@sbising.com , only on 05.02.2021 in between 10:00 Am to 01:00 Pm (Singapore Standard time).

4. Quotes received before or after the aforesaid date and time may not be entertained for evaluation and shortlisting.

5. Unsigned/ Incomplete Quote, Unstamped Quote and those which are not signed by authorized signatory may not be entertained for evaluation and shortlisting.

6. All further communication and clarification to be sought **ONLY** through email to “ ITTENDER@sbising.com ” quoting the Reference number stated above.

IT Procurement Team

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