

To: State Bank of India Singapore, Operations & Services, 80 Robinson Road #27-01, Singapore 068898

Requirement

Reference letter will only be issued for account holders who satisfy the following parameters:

- Account should have been with us for a minimum duration for one year.
- Minimum balance is maintained in the account for the past one year.

Particulars of Account Holder(s)

Account name : _____

Account No : _____

Purpose

Please select appropriate option:

- Account Opening Overseas studies Others, please specify _____

Addressee and Content

I/We would like to request for a letter of reference from State Bank of India, Singapore to the following:

Name of the Addressee: _____

Mailing Address: _____

Please select details by checking the relevant boxes below to be included in the reference letter:

- Date of account opening Disclosure of account number
- Disclosure of account holder's address
- Disclosure of Bank Balance (Balance will be as on date of issuance of reference letter)

Authorization and Charges (to be signed by persons authorized to operate the account)

I/We hereby authorize the Bank to debit my/our account stated above for any related charges and mail the letter of reference to the delivery address stated below.

Charges : SGD 20 per request + Actual postal charges; if applicable.

Authorized Signature(s) with company stamp (if applicable)

Date: