SBI Singapore

# Request for Personal Information Form

## Personal Particulars

Title: □ Mr. □ Mrs. □ Mdm. □ Ms. □ Dr. □ Master

Full Name (NRIC No.:/ Passport No ) :

□NRIC No.: □ Passport No.: □FIN No.:

Date of birth (DD/MM/YYYY):

Residential address (including postcode):

Account number:

## Personal Information Requested

Please tell us what information you require. This will help us deal with your request more quickly. Tick the box to request information you require about the benefits you claim or have claimed in the past, or use the space on the next page to describe any other information not listed below. Please remember to tick both boxes if you require computer (system) and clerical (paper) records. If the box is not ticked, information will not be provided.

| **Information required** (please be as specific as possible) | **Computer records** | **Clerical records** |
|---|---|---|
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| | | |

## Changes to Personal Data

Please list the personal data which you would like to be change and provide the necessary supporting documents.

## Changes to Personal Data

Please list the names and addresses of offices which may have your records. It would be helpful if you could also list any telephone numbers or names of staff you have dealt with.

## Dates

What period you would like the personal information we send to you to cover?
This applies to clerical records only. Computer records will contain all data held on the SBI computer systems of your request. SBI does not hold personal information indefinitely. It may be that some information has destroyed in line with our Data Retention policies

| Personal information required for period | from: to: |
|---|---|
| | |

## Declaration

I declare that the information I have provided above is correct.

Signature: Date:

**Please send the completed form to State Bank of India, Operations Department, #27-01 80 Robinson Road Singapore 068898 OR submit it at any of our branches.**

State Bank of India Co. Reg. No. S77FC2670D July 2014